



ATEP

ATP-Bio Trainee Exchange Program

What is it?

The goal of the ATP-Bio Exchange Program (ATEP) is to promote collaboration, networking, and professional development of our trainees by supporting travel to both ATP-Bio partner institutions and non-partner organizations or enrollment in a short course/workshop. Grant funding is intended to support the learning of a new technology, tool or technique that can be applied to ATP-Bio research. We encourage applicants from diverse disciplines (e.g., STEM education, educational psychology, ethics & public policy, etc.) to apply.

Eligibility

Current ATP-Bio or non ATP-Bio

- Undergraduates
- Graduate students
- Postdocs
- Technicians

Funding

The ATEP program would sponsor domestic or international travel (purchased by ATP-Bio) and accommodations (up to \$3,000 per person) of the trainee to ATP-Bio partner institutions and laboratories, or non partner organizations. Funds may not be requested for stipends or to support attending ATP-Bio events such as the annual meeting.

Application Deadline

[ATEP Applications](#) will be accepted on a rolling basis.

ATP-Bio seeks proposals from diverse applicants who will enhance and promote an equitable STEM culture.

Application process

- Proposal (up to 2 pages)
 - Proposal stating the intended purpose and outcome of the exchange. Please include a title and short paragraph (<200 words) summarizing the work to be done, written for a general audience.
 - The proposal should follow a realistic timeline, demonstrate an understanding of the task at hand, be clearly written, and include an explanation of how the applicant will benefit from the exchange.
- Budget and budget justification
 - Itemized budget and justification to include expenses to support the proposed request.



- ATP-Bio funding maximal request limit is \$3,000 allocation but need not hit the upper award limit
- Two letters of support (this can be an email indicating support for exchange)
 - From host advisor/institution (if proposal is for a short course this is not required)
 - From applicant's advisor
- Deliverables
 - Selected applicants will be required to submit an ATP-Bio deliverable to the EWD team for dissemination and archive after completion of their exchange. This could be a short report, a presentation, or a visual featuring the exchange opportunity.
 - Other possible deliverables could include but are not limited to presenting the work at ATP-Bio webinars, Annual Meetings, and Site Visits.
- Reporting:
 - All awardees are expected to complete an ATP-Bio Annual Report Survey as requested.
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Submission process

- Submit application as a single PDF, attached to the [ATP-Bio Exchange online form](#)
- **Plan on submitting a proposal 6 weeks prior to exchange to ensure that it can be supported**

Review process

Applications will be reviewed by a committee and evaluated on intellectual merit and relevance to ATP-Bio topics.

Questions?

- **Research project:** Catherine Heremans atp-bio-rschpgm@umn.edu
- **Engineering workforce development project:** Seth Thompson atp-bio-pgmgr@umn.edu
- **Diversity and culture of inclusion project:** Gina Ristani atp-bio-dcimgr@umn.edu
- **Budget related questions:** Alyssa Burger atp-bio-ad@umn.edu and Carolyn O'Grady atp-bio-finmgr@umn.edu